



CALCTRA

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www.calctra.ca.gov

The California Correctional Training and Rehabilitation Authority (CALCTRA), is committed to implementing State of California Department of Corrections and Rehabilitation (CDCR) policies related to managing chemicals, reducing environmental risk and implementing systems to manage environmental impacts. CALCTRA, a state agency, commits to going above and beyond these policies, pursuing sustainable manufacturing practices, environmentally preferable purchasing standards, a zero-manufacturing waste to landfill goal, and end-of-life considerations applicable to CALCTRA's office furniture products.

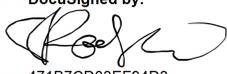
CALCTRA is committed to the prevention of pollution, continuous improvement, and compliance with applicable regulations and obligations. We fully subscribe to all federal and state environmental regulatory requirements at all CALCTRA facilities. CALCTRA has developed a Sustainability Roadmap and Master Plan in accordance with the California Governor's Office legislative mandate. The Sustainability Roadmap applies to central office and camp 12 buildings and includes strategies related to climate change risks, zero emission vehicles, energy consumption, water efficiency, and sustainable operations.

CALCTRA complies with State of California and CDCR chemical risk management policies. Chemicals are assessed for human and ecosystem health impacts by the CALCTRA facility Health & Safety Coordinator as a standard routine practice at all CALCTRA facilities. CALCTRA will also take additional steps to identify, reduce, and eliminate chemicals of concern in its office furniture products.

CALCTRA incorporates life cycle thinking into its procedures via our Design for Environment (DfE) Program. The DfE process examines the use of renewable, recycled, recyclable and biodegradable materials in the design of the product; water management and energy efficiency during the manufacture of the product; and product end of life management. To optimize end-of-life management, CALCTRA's office furniture products are designed and manufactured to have a long, useful life. Products employ standardized parts and components to enable maintenance, servicing, and reassembly so that they can withstand repeated service, repair and handling.

State agencies shall first seek reutilization efforts with other state agencies when disposing of reusable Modular Systems Furniture (MSF) or conventional furniture. When state agencies are unsuccessful in identifying reutilization of commercially manufactured MSF or conventional furniture, state agencies may attempt to donate or sell commercially manufactured MSF or conventional furniture prior to recycling. When state agencies are unsuccessful identifying reutilization of CALCTRA MSF or conventional furniture, state agencies shall recycle surplus CALCTRA MSF or conventional furniture. Reference: State of California SAM Management Memo 21-04.

If you have any questions, please contact Ann Stuart via telephone at (916) 358-2813 or via email at Ann.Stuart@calctra.ca.gov.

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SUZIE CHANGUS
Director (A)